

**ADDITIONAL INVESTMENT / DEBIT ORDER INSTRUCTION**  
INDIVIDUALS / ENTITY

Boutique Collective Investments (RF) (Pty) Ltd administers the BCI unit trusts. It is authorised to do so as a Manager, in terms of the Collective Investment Schemes Control Act. In this document it will be referred to as "BCI".

**IMPORTANT INFORMATION**

1. This form is to be used by existing investors only.
2. Please read the Terms and Conditions that apply to this investment. This is available from your financial adviser, the Client Service Centre or at [www.bcis.co.za](http://www.bcis.co.za).
3. Please fax required documents to the Client Service Centre at (011) 263 6152, or email [instructions@bci-transact.co.za](mailto:instructions@bci-transact.co.za).

**SECTION 1: INVESTOR DETAILS**

BCI Investor Number / Client Account Number Create new sub-account  
 Title  
 Surname / Entity Name (e.g company or trust)  
 Name of Investor / authorised contact person  
 ID or passport number / Registration number  
 Telephone (H) (W)  
 Fax Mobile  
 Email

**SECTION 2: INVESTMENT DETAILS**

Portfolio Name	Account Number	Lump Sum Investments		Recurring debit order	
		Investment amount (R)	Applicable Fee	Investment amount (R)	Applicable Fee
Centaur BCI Balanced Fund					
Centaur BCI Flexible Fund					
TOTAL INVESTMENT AMOUNT					

**SECTION 3: PAYMENT DETAILS**

Source of contribution Inheritance Sale of assets Savings Salary  
Other (specify)  
 Method of payment Electronic / Internet transfer/ Direct  
Debit order Once-off Debit order on DD / MM / YYYY

Electronic collection is restricted to a maximum of R1 000 000 per investment. BCI will debit your account within five business days of receiving the application form and all relevant documents. If your investment amount exceeds R1 000 000, please electronically transfer the amounts directly to our BCI operations account stated in section 7 together with an additional investment form for each deposit.

**SECTION 4: BANK DEBIT AUTHORITY**

**Debit orders will be collected on the 1st or the 15th of each month.**

I hereby instruct and authorise BCI to draw direct debits against the bank account below. Debit orders can only be drawn from a South African bank account. The following accounts cannot be debited: an offshore, blocked rand, credit card, bond, or market-linked bank account.

Account holder  
 Bank  
 Branch name Branch code  
 Account number  
 Account type Current Savings Transmission

**Debit Order Details**

Total to be collected R commencing of the 1st or 15th of MM / YYYY

Debit orders are applied on the 1st or the 15th of each month. If the selected day falls on a weekend or public holiday it will be effected on the next business day. The cut-off for all debit order notices to be processed in a particular month is by 14:00, five business days before the selected day. Please note there is a 40 day clearance period on all debit orders.

Initial \_\_\_\_\_

Optional escalation rate per annum                      5.00%                      10.00%                      15.00%                      Other                       %

If no escalation rate is completed a 0% escalation will be applied.

If the bank account holder is a third party individual, a copy of their South African bar-coded ID, utility bill and the proof of bank account is required. If the bank account holder is a third party legal entity we require proof of bank details, copies of all the signatories' identity documents and either a copy of the resolution of signatories signed by all signatories or a letter from the bank listing the authorised signatories on the account.

Signature of bank account holder

Date   /   /

## SECTION 5: FINANCIAL ADVISER FEES

Should the existing fee structure apply to this lump sum transaction?                      Yes                      No

If No, please select the fees that will apply to this lump sum only.

### NEGOTIABLE FINANCIAL ADVISOR FEES

#### Initial\*

Maximum 3.0% (excluding VAT), or in the case of money market funds maximum 0.5% (excluding VAT), deducted prior to the investment being made. If it is agreed that no initial fee is payable, please insert 0%.

#### Ongoing advisory fee\*\*

Negotiable to a maximum of 1% (VAT excl), or in the case of money market funds maximum 0.5% (ex VAT) p.a. Advisory fees are withdrawn by way of a unit reduction. This annual advice fee, if any, is in addition to the standard portfolio service charges. If it is agreed that no initial fee is payable, please insert 0%.

Please refer to the table below for maximum permissible combinations of initial and annual advisory fees.

Initial Advice Fee ex VAT	Maximum ongoing advice fee ex VAT p.a.**
3%	0.50%
between 2% and 3%	0.60%
between 1% and 2%	0.80%
0% - 1%	1.00%

## SECTION 6: INCOME INSTRUCTION

### Distribution Payments

Distributions to be re-invested      OR      Distributions to be paid directly into the bank account detailed in original application

## SECTION 7: BCI BANKING DETAILS

Please use the bank details below for cheque deposits and electronic / internet transfers. Please note, we will no longer accept cash deposits. In order for BCI to identify your transaction, please note the reference to be used for your deposit.

Bank: Standard Bank  
 Branch: Menlyn  
 Branch code: 012345  
 Account name: Boutique Collective Investments (RF) (Pty) Ltd Operations Account  
 Account number: 41-143-612-0  
 Account type: Current  
 Reference: Initials and Surname

Please send proof of deposit with application form to: Fax (011) 263 6152, or email [instructions@bci-transact.co.za](mailto:instructions@bci-transact.co.za)

## SECTION 8: INVESTOR DECLARATION

- + I confirm that all information provided herein is true and correct and that I have read and understood the contents of this form.
- + I have read, understood and agree to the Terms and Conditions.
- + I confirm that I have accessed and calculated the Effective Annual Cost\*\* on [www.bcis.co.za](http://www.bcis.co.za)

Signature of investor(s) or legal guardian

Date   /   /

## CONTACT DETAILS

### + Physical Address

Boutique Collective Investments  
 Catnia Building  
 Bella Rosa Village  
 Bella Rosa Street  
 Bellville  
 7530

### + Contact us

Tel: +27 (0)87 057 0571 | +27 (0)21 914 1880 | Fax: +27 (0)86 502 5319  
 Email: [clientservices@bcis.co.za](mailto:clientservices@bcis.co.za) | [compliance@bcis.co.za](mailto:compliance@bcis.co.za) |  
 Visit our website: [www.bcis.co.za](http://www.bcis.co.za)

*Should you have any complaints, please send an email to [complaints@bcis.co.za](mailto:complaints@bcis.co.za)*

### + Custodian / Trustee

The Standard Bank of South Africa Limited  
 Tel: +27 (0)21 441 4100



AN ORDINARY MEMBER OF THE ASSOCIATION FOR SAVINGS & INVESTMENT SA

Initial \_\_\_\_\_